

ORGANIZATIONAL MEETING JANUARY 7, 2014

The Organizational Meeting of the Town Board of Guilderland was held at the Town Hall, Route 20 McCormick's Corners, Guilderland, NY, on the above date at 7:30 PM. The meeting was opened with the Pledge of Allegiance to the flag. Roll call by Jean Cataldo, Town Clerk, showed the following to be present:

Councilman Forte
Councilwoman Slavick
Councilman Pastore
Councilman Maikels
Supervisor Runion

Supervisor Runion welcomed everyone to the evening's meeting and asked for a motion accepting the minutes of the December 17, 2013 Town Board meeting.

MOTION #1 Councilwoman Slavick moved to ACCEPT THE MINUTES OF THE DECEMBER 17, 2013 TOWN BOARD MEETING. Councilman Forte seconded the motion and it was carried by the following roll call vote:

Councilman Forte	AYE
Councilwoman Slavick	AYE
Councilman Pastore	AYE
Councilman Maikels	AYE
Supervisor Runion	AYE

PRESENTATION:

Supervisor Runion announced that we have very special guests this evening; members of the Patriot Guard Riders, who would like to make a presentation to the Guilderland Police Department. Also here this evening is our Chief of Police, Carol Lawlor, and Captain Curtis Cox representing the Police Department. He turned the program over to the Patriot Guard Riders.

The Patriot Guard Riders' representative thanked the Town Board for the opportunity to make the presentation to the Guilderland Police Department. Missions of the Patriot Guard Riders include participation in military funerals, a recovery program for unclaimed cremains to conduct research to determine veteran status and create the authorizing documents to allow these veterans to be escorted to and be interred in veteran cemeteries with full military honors. Additionally, a non-funeral mission is providing an escort for bands and buses carrying WWII veterans to the Albany County Airport for the Honor Flight to visit the Veterans WWII monument in Washington, DC. These missions require safe travel through streets and intersections in local communities. They always have had great response from the Town of Guilderland Police Department under the direction of Chief Carol Lawlor. The honor displayed by the Officers by coming to attention and rendering salutes is very heart warming and very much first class. Chief Carol Lawlor accepted the honor with great appreciation.

PUBLIC COMMENT – No public comment

Supervisor Runion started the evening's agenda:

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MOTION #2 Councilwoman Slavick moved to APPROVE THE FOLLOWING APPOINTMENTS (ONE YEAR TERM, UNLESS OTHERWISE NOTED)

- a. Stephen Feeney – Chairperson of the Planning Board and Planning Board Member (Term expires December 31, 2020)
- b. Bruce Sherwin – Planning Board Member to fill unexpired term of Paul Caputo (Term expires Dec. 31, 2016)
- c. Peter Barber – Chairperson of Zoning Board of Appeals and Zoning Board of Appeals Member (Term Expires Dec. 31, 2018)
- d. Sindi Saita – Zoning Board of Appeals Member to fill unexpired term of James Sumner (Term Expires Dec. 31, 2015)
- e. John Wemple – Chairperson & Member Environmental Conservation Advisory Council
- f. Stuart Reese - Environmental Conservation Advisory Council Member
- g. Stephen Wacksman - Environmental Conservation Advisory Council Member
- h. Gordon McClelland - Environmental Conservation Advisory Council Member
- i. Jacob Crawford - Environmental Conservation Advisory Council Member
- j. Kevin Connolly – Environmental Conservation Advisory Council Member
- k. Sean Maguire – Environmental Conservation Advisory Council Member
- l. William Young – Chairperson & Member Industrial Development Agency
- m. James Shahda – Industrial Development Agency Member
- n. Michael Bopp - Industrial Development Agency Member
- o. Christopher Bombardier - Industrial Development Agency Member
- p. Anthony Carrow - Industrial Development Agency Member
- q. Hodgson, Russ LLP, Joseph Scott of Counsel, Attorney to Industrial Development Agency
- r. Rosemary Centi – Board of Assessment and Review
- s. Dr. Don Doynow – Medical Director, Paramedics
- t. Alice Begley – Town Historian
- u. Jean Cataldo – Registrar of Vital Statistics
- v. Karen VanWagenen – Deputy Registrar of Vital Statistics
- w. F. Lee Jones – Ethics Board (Term Expires Dec. 31, 2016)
- x. Lowell Knapp – Ethics Board (Term Expires Dec. 31, 2016)
- y. James Melita - Town Attorney and Town Court Prosecutor
- z. Janet Thayer – Deputy Town Attorney, Zoning Board of Appeals and Planning Board
- aa. Abel Palma – Court Attendant
- bb. Bruce O’Connor – Court Attendant

Councilman Forte seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

Supervisor Runion introduced newly elected Town Clerk Jean Cataldo and advised that she will have any newly-appointed individuals sign the Oath Book after tonight’s meeting. He also introduced newly-appointed Town Attorney James Melita who then joined the Board on the dias.

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MOTION #3 Councilman Forte moved to **Authorize Town Supervisor to make provisional appointments.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

MOTION #4 Councilman Pastore moved to **Designate First National Bank of Scotia, First Niagara Bank, Citizens Bank, J.P. Morgan Chase Bank, Pioneer Commercial Bank, NBT Bank and M&T Bank as official depositories of the Town of Guilderland.** Councilwoman Slavick seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

MOTION #5 Councilwoman Slavick moved to **Authorize Supervisor and Comptroller to invest Certificates of Deposit in any of the designated official depositories with a third party holding the securities.** Councilman Forte seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

MOTION #6 Councilman Forte moved to **Authorize Supervisor and Comptroller to sign checks on behalf of the town.** Councilman Pastore seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

MOTION #7 Councilwoman Slavick moved to **Designate Boswell Engineering, Delaware Engineering, Clough Harbour, Ingalls & Associates, LLP and Spectra Engineering to serve as Town Designated Engineers for 2014.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

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MOTION #8 Councilwoman Slavick moved to **Set meeting dates for the Town Board, Planning Board, Zoning Board of Appeals, and Guilderland Conservation Advisory Council as per Schedule A.** Councilman Pastore seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

MOTION #9 Councilman Maikels moved to **Establish mileage rate to coincide with Federal IRS approved rate per mile for reimbursement to town employees when authorized to use their private vehicles on town business.** Councilman Forte seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

MOTION #10 Councilwoman Slavick moved to **Authorize the Highway Superintendent and the Superintendent of Water and Wastewater Management to spend up to \$2000 per year for the purchase of tools without prior approval of the town board.** Councilman Pastore seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

MOTION #11 Councilman Forte moved to **Designate the respective Fire Chiefs as Fire Wardens, Appoint a Fire Investigation Team and designate Fire Inspectors for 2014 per Schedule B.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

MOTION #12 Councilwoman Slavick moved to **Designate the Town Supervisor as Affirmative Action Officer.** Councilman Pastore seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

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MOTION #13 Councilman Maikels moved to **Designate the Town Supervisor as Emergency Response Officer.** Councilman Forte seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

MOTION #14 Councilman Pastore moved to **Designate Town Board Members/ Officials as Liaisons to various Town Departments for 2014 per Schedule C.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

Supervisor Runion noted that the only change from the prior year was to substitute Town Attorney, James Melita, as liaison to the Ethics Board.

MOTION #15 Councilwoman Slavick moved to **Designate Altamont Enterprise as Official Newspaper of the Town of Guilderland.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

MOTION #16 Councilwoman Slavick moved to **Approve holiday schedule for non-union Town employees (other than Transfer Station) for 2014 per Schedule D. (Union Town employees holidays are per contract.)** Councilman Forte seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

Supervisor Runion advised Union Town employees holidays are set pursuant to their Collective Bargaining Agreement with the Town.

MOTION #17 Councilman Maikels moved to **Approve holiday schedule for Transfer Station for the year 2014 per Schedule E.** Councilman Forte seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

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MOTION #18 Councilwoman Slavick moved to **Approve salaries for all non-union employees and elected and appointed officials per Schedule F. (Union employees benefits and compensation is subject to their respective collective bargaining agreement.)** Councilman Forte seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

MOTION #19 Councilman Maikels moved to **Appoint Adam Brigadier as a telecommunicator from the Albany county Civil Service List.** Councilman Forte seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

MOTION #20 Councilman Maikels moved to **approve tax assessment settlement for One fifty Five & Twenty of Albany L.P., 2061 Western Avenue as recommended by the Town Assessor.** Councilman Forte seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

MOTION #21 Councilman Forte moved to **Adopt resolution approving the Town's Flexible Benefits Plan as offered to the Police Benevolent Association members per their Collective Bargaining Agreement.** Councilman Maikels seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

PRESENTATION – Solomon Energy

A representative from Solomon Energy has been working on different energy solutions to lower operational costs and improve functionality in the Town. The focus has been on lowering supply costs for electric and natural gas and looking at the option of solar to further reduce costs. Numerous questions were asked by the board regarding the use/cost/savings of solar panels at Town-owned sites.

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Supervisor Runion suggested that the Board Members look over the materials provided and the discussion can resume again at the January 21, 2014 Board Meeting. The Supervisor further requested that the presenter give a little more detail on the best possible sights to avoid aesthetic issues. Additionally, he would like our Town Attorney to look over the agreements and a determination can be made at the January 21 meeting.

MOTION #22 Councilman Maikels moved to **Adjourn the 2014 Town of Guilderland Organizational meeting at 8:40PM.** Councilwoman Slavick seconded the motion and it was carried by the following roll call vote:

Councilman Forte	Aye
Councilwoman Slavick	Aye
Councilman Pastore	Aye
Councilman Maikels	Aye
Supervisor Runion	Aye

Respectfully submitted,

**Jean J. Cataldo
Town Clerk**